

SCHOOL DISTRICT OF WAUZEKA-STEUBEN**ADMINISTRATIVE STAFF EVALUATION**

The District Administrator shall be responsible for developing and implementing a plan for the annual evaluation of the District's administrative staff. A summary of these evaluations shall be reported to the Board annually.

The reporting of the administrative evaluations will occur in closed session and will follow the regular Board of Education meeting for that month, unless it is determined that a special meeting shall be called for that purpose.

Performance Standards assessed will be based on the Wisconsin Framework for Principal Leadership and will include:

- Human Resource Leadership
- Instructional Leadership
- Personal Behavior
- Intentional and Collaborative School Culture
- School Management

If any administrator is not meeting the District's expectations or is rated as unsatisfactory or developing/basic with regard to any of the above-listed Performance Standards, and if the administrator remains employed by the District, then the District Administrator shall consider placing the administrator on a formal improvement plan related to personnel evaluations. The District Administrator may determine that other means of monitoring the issue and obtaining improved performance by the administrator would be more appropriate.

Legal References: Wisconsin Stats. §§ Sections 118.24, 121.02 (1) (q), 19.85; PI8.01 (2) (q)
Wisconsin Administrative Code

Cross References: District Administrator Job Description, Administrative Contracts

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Date Revised & Reviewed: 5/19/2025